



*Sacred Heart Catholic Primary School & Nursery*  
Headteacher Mr C Beazeley  
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Monday, 15<sup>th</sup> December 2025

Dear Parent/Guardian,

We are writing to inform you that, starting after the Christmas holidays, Year 6 students will have the opportunity to bring their own pencil cases to school. This initiative is designed to help them prepare for secondary school.

If your child wishes to bring a pencil case, we kindly ask that it be small and contain only essential items. Suggested items for the pencil case may include, but are strictly limited to: a pencil, a black pen, a green pen, a purple pen, a ruler, an eraser, a whiteboard pen, a pencil sharpener, and a glue stick. However, it is important to note that children do not need to bring all or any of these items, as the school will continue to provide them.

Please note that gel pens, felt tips, and pompom pens are not permitted. Students will be responsible for their own equipment, and the school cannot accept liability for any lost items.

We believe that this initiative will encourage responsibility and independence among our students as they transition to secondary education. Should you have any questions or concerns, please do not hesitate to reach out. We appreciate your support in helping our children prepare for their future educational journeys.

Yours sincerely,

Miss Dugdale, Mrs Robb and Miss Jackson  
Year 6 class teachers

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